



P.O. Box 3361,
17th Street, Al Mushrif Area
Abu Dhabi, U.A.E.

St. Joseph's School

مدرسة القديس يوسف

Tel: +9712 4463646

Fax: +9712 4461772

E-mail: info@stjosephsschool.ae

Web: www.stjosephsschool.ae

STUDENT MOBILE PHONE POLICY

Policy Reference: SJS/MP/2026

Approved By: School Leadership Team

Issue Date: 01/10/2026

Next Review Date: 31st March, 2027

Purpose

St. Joseph's School is committed to providing a safe, secure, and distraction-free learning environment that promotes academic excellence, responsible behaviour, and positive social interaction among students. In keeping with this commitment, the use and possession of mobile phones on school premises are strictly regulated.

General Policy

Students of Grades 1 to 12 are **not permitted to bring mobile phones to school**. Mobile phones are considered a source of distraction and may interfere with the learning process, student engagement, and overall school discipline.

Exception for Public Transport Users

Students who travel to and from school using **public transport** may be permitted to bring a mobile phone for safety and communication purposes, subject to the following conditions:

1. A written request must be submitted by the parent/guardian to the Principal.
2. Permission must be obtained in writing from the Principal before the student is allowed to bring a mobile phone to school.
3. The permission granted shall be valid only for the approved academic year unless otherwise stated.

Deposit and Collection Procedure

Students who have received permission to bring a mobile phone must:

1. Deposit their mobile phone at the School Reception immediately upon arrival at school.
2. Ensure that the phone is switched off before depositing it.
3. Collect the mobile phone from the Reception only after the last bell at the end of the school day.
4. Sign the register maintained at the Reception while depositing and collecting the device.

The school will not permit students to retain mobile phones in their possession during school hours.

Violation of the Policy

Any student found carrying or using a mobile phone without prior written approval from the Principal, Consent from the parent, or failing to deposit an approved device at Reception, will be considered in violation of the school policy.

The following disciplinary measures shall apply:

Level One

- The mobile phone will be confiscated and retained by the school for one month.
- The parent/guardian will be informed.

Level Two

- The mobile phone will be confiscated and retained until the end of the academic term.
- The student may be subject to additional disciplinary action as deemed appropriate by the school administration.

Repeated Violations (Level Three)

- The mobile phone may be retained until the end of the academic year.
- Further disciplinary measures may be imposed in accordance with the school's discipline policy and ADEK disciplinary guidelines.

Responsibility and Liability

While the school will take reasonable care of phones deposited at Reception, students and parents are advised that bringing a mobile phone to school is entirely at their own risk. The school shall not be held responsible for loss, damage, or malfunction of devices not handled in accordance with this policy.

Parent Cooperation

Parents/guardians are requested to support the school in enforcing this policy by ensuring that their children do not bring mobile phones to school unless specific written permission has been granted by the Principal.

Approved by:

Prestina Rocha

**Sr.Suranjana
Principal**

